EMPLOYMENT SERVICES

Is here to assist you with community employment



We can help you find a job in the community and assist you with learning the skills to remain successfully employed.



"Working with Employment Services helped me with long term employment. I have been employed at Chief's for 28 years."

- Troy Mowery

PRE EMPLOYMENT SERVICES

Benefit Analysis

- Helps you understand how Social Security benefits are affected by working
- Explains how you can earn more money

Discovery

- An in-depth person-centered planning process that helps you assess the kind of job you want
- Develop employment themes to prepare for Job Development

Career Exploration

- Observe jobs in the community to help you find the job best suited for you
- Talk to employers about job tasks and qualifications
- Decide what your career path will be

Community Based Assessment

- Paid opportunity to try new job experiences
- Strengths assessed
- Recommendations for future services and vocational goals

Job Seeking Skills Training

- Teaches you how to look for a job
- Creates a professional resume
- Teaches you where to find job leads
- How to complete application
- Practice job interviewing techniques

INDIVIDUALIZED JOB SEARCH SERVICES

Job Development

- Moves you down your career path
- Creates a professional resume
- Assists in completing applications
- Practice job interviewing techniques
- Opens the door to employers
- Secures your community job



ON THE JOB SUPPORTS

Job Coaching

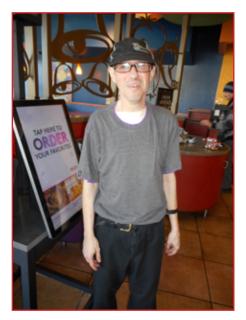
- Helps you learn your job
- Works with you until you have learned your job
- Looks for ways to make the job work for you
- Assists in meeting coworkers

Ongoing Job Support

 Check with employee and employer to assure long term success

COMMUNITY PLACEMENT TRANSPORTATION

24 hours a day, seven days a week



"My Job Developer was great to work with and helped me find a job I love!"

- Kenny Music

PROJECT SEARCH

- For high school graduates who desire to transition to community employment
- Work in (3) ten-week internships at St. Rita's Medical Center to obtain transferable job skill
- Improve success in gaining community employment
- Job Development to gain employment is part of this program



Maddie Shaw, graduate of Project SEARCH, employee at Van Crest in Kenton.

SUMMER YOUTH CAREER EXPLORATION

- 3 week summer program
- Learn about various jobs in the community
- Tour area businesses
- Learn what it takes to get and maintain a job

- · Practice interview skills
- Grounds maintenance, Food Prep and Dishwasher

PRE EMPLOYMENT TRANSITION

JOB EXPLORATION COUNSELING

- Discuss career options
- Learn about in-demand jobs
- Identify where you are on the career planning process
- Complete interest inventories
- Conduct informational interviews

WORK-BASED LEARNING

- Experience the work-place
- Tour area businesses
- Job shadowing
- · Learn appropriate work site behavior

SELF-ADVOCACY

- Learn skills needed for greater independence
- · Increase awareness of rights and responsibilities
- · Learn leadership skills
- Connect with leadership or mentoring groups
- · Expand networks

COUNSELING OF POSTSECONDARY OPPORTUNITIES

- Understand post secondary opportunities
- Understand how accommodations work on campus
- Learn how to sign up for Free Application for Federal Student Aid (FASFA)
- Understand how to create a budget

WORK PLACE READINESS TRAINING

- Practice interviewing
- · Create a resume
- · Learn what an employer expects
- Understand the impact of social media

